

Meeting of Internal Quality Assurance Cell

2018-19






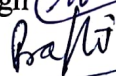
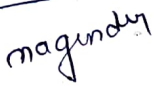

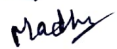
Date: June 28, 2018

Venue: Principal's Cabin

Minutes of meeting

- 1-Creating social media groups for student
- 2- Preparation of academic calendar
- 3-Unit wise planning for the smooth functioning of the academic calendar

Members attended:

1. Dr. Rashmi Sharma (Vice Principal) 
2. Mrs. Beena (Manager) 
3. Dr. Rashmi Sharma (Coordinator IQAC) 
4. Mr. Sandeep Kumar Verma 
5. Mr. Manjeet Singh 
6. Ms. Prapti Dixit 
7. Mr. Nagendra Kushwaha 
8. Mr. Amir 
9. Ms. Madhu Singh 

Action Taken Report:

- Whatsapp groups are created for every semester in all courses so that students could get all information and notices through online mode.
- B.Ed., M.Ed. and B.Com. Departments made academic calendar to conduct all the academic activities accordingly.

- Day Preparation of Independence day was started before a week and celebrated with a great zeal of patriotism and various cultural dance programs and patriotic songs were performed to make this day special.
- Teachers of all departments prepared the presentation of some main topics and were ready with other TLMs for rest of the topics.

Prepared By/ Verified By

Approved By

Dr. Rashmi Sharma



IQAC Coordinator



Meeting of Internal Quality Assurance Cell

2018-19

Date: October 18, 2018

Venue: Principal's Cabin

Minutes of meeting

- 1-Meeting of alumni association to be conducted
- 2-Conducting extension activities for students
- 3-Cultural program to be conducted
- 4-Motivating students and teachers to use ICT in academic activities

Members attended:

1. Dr. Anurag Prakash (Principal)
2. Mrs. Beena (Manager) *Beena*
3. Dr. Rashmi Sharma (Coordinator IQAC) *Rashmi*
4. Mr. Sandeep Kumar Verma *SK*
5. Mr. Manjeet Singh *Manjeet*
6. Ms. Prapti Dixit *Prapti*
7. Mr. Nagendra Kushwaha *nagendra*
8. Ms. Manju *Manju*
9. Ms. Madhu Singh *Madhu*

Action taken Report:

- Alumni were invited for Alumni meet and Ms. Rafat Fatima Organized this event with her team and it was a great experience for all alumni and current students. They interact with each other and shared their experiences and left the college promising to meet again.
- On the occasion of Deepawali various cultural activities were organized for students and students of all departments participated in these activities. At the concluding day winners were felicitated with certificates and medals.
- Teachers taught some topics with the help of PPT and students of B.Ed. and M.Ed. also presented their Assignments topics through presentation.

Prepared By/ Verified By

Dr. Rashmi Sharma
IQAC Coordinator

Approved By

Dr. Anurag Prakash
Principal



Meeting of Internal Quality Assurance Cell

2018-19







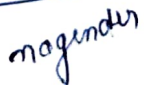


Date: March 7, 2019

Venue: Principal's Cabin

Minutes of meeting

- 1-Meeting of gram pradhans to be organized for community connect drive
- 2-National workshop on Research methodology to be organized in the coming months
- 3- Pre- university exam to be conducted

Members attended:

1. Dr. Anurag Prakash (Principal) 
2. Mrs. Beena (Manager) 
3. Dr. Rashmi Sharma (Coordinator IQAC) 
4. Mr. Sandeep Kumar Verma 
5. Mr. Manjeet Singh 
6. Ms. Prapti Dixit 
7. Mr. Nagendra Kushwaha 
8. Ms. Arti Agnihotri 
9. Ms. Madhu Singh 

Action taken Report:

- A felicitation program was conducted for gram pradhans for community connection.
- National seminar was organized in the month of April (28) Titled Ethics in Research in the Era of Digitalization.
- Teachers prepared pre university examination papers and conducted the internal examination in all departments successfully.
- Career counseling programs were conducted in different inter colleges.
- Pamphlet were updated and redesigned for distribution.
- And some banners and hoardings were placed in many areas for college publicity to get admissions in coming session.

Prepared By/ Verified By


Dr. Rashmi Sharma
IQAC Coordinator

Approved By


Dr. Anurag Prakash
Principal



Meeting of Internal Quality Assurance Cell
2019-20









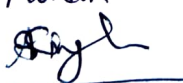
Date: June 04, 2019

Venue: Principal's Cabin

Minutes of meeting

- Orientation of all courses to be done.
- Community work will be conducted for B.Ed. & M.Ed. students.
- Independence day will be celebrated.
- Teachers Day will be celebrated.
- Library visit will be conducted for B.Ed. students.
- Gandhi Jayanti will be celebrated.

Members attended:

1. Dr. Anurag Prakash (Principal) 
2. Mr. Somil kumar Kushwaha 
3. Dr. Rashmi Sharma (Coordinator IQAC) 
4. Ms. Shradha Srivastava 
5. Mr. Sandeep Kumar Verma 
6. Mr. Manjeet Singh 
7. Ms. Prapti Dixit 
8. Mr. Nagendra Kushwaha 
9. Mr. Brij Mohan B. Mohan
10. Ms. Aradhana Singh 

Action Taken Report:

- Student's orientation was scheduled for new batches of all courses.

- Poster/Folk songs/Nukkad Natak and slogan writing competition was done on 5th Aug. for community work.
- 15th Aug. was celebrated.
- Students celebrated Teacher's Day by cake cutting and performed dance & songs and management distributed gifts to teachers and other staff as token of appreciation.
- B.Ed. students visited the Library of U.P. Sainik School to fulfill the requirement of their syllabus.
- Students of all departments participated in the rally which was organized in the local area to aware the people for cleanliness on Gandhi Jayanti.

Prepared By/ Verified By

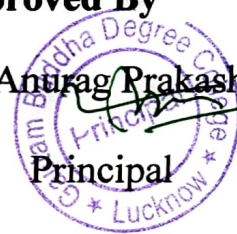
Dr. Rashmi Sharma

IQAC Coordinator

Approved By

Dr. Anurag Prakash

Principal



Meeting of Internal Quality Assurance Cell

2019-20


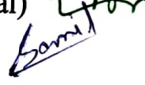
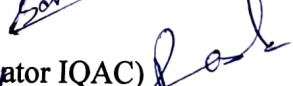





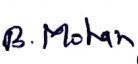

Date: November 1, 2019

Venue: Principal's Cabin

Minutes of meeting

1. Conducting workshops for students of B.Com and M.Ed.
2. Conducting tour for M. Ed students.
3. Motivating students to use ICT in their presentations.
4. Conducting extension activities for students.
5. Cleanliness drive and plantation drive to be conducted.

Members attended:

1. Dr. Anurag Prakash (Principal) 
2. Mr. Somil kumar Kushwaha 
3. Dr. Rashmi Sharma (Coordinator IQAC) 
4. Ms. Shradha Srivastava 
5. Mr. Sandeep Kumar Verma 
6. Mr. Manjeet Singh 
7. Ms. Prapti Dixit 
8. Mr. Nagendra Kushwaha 
9. Mr. Brij Mohan 
10. Ms. Aradhna Singh 

Action Taken Report:-

- New Year celebration was done in college with faculty, students and other staff members of college.

- A workshop was conducted on Micro teaching for B.Ed. Sem II students by inviting teachers from other colleges .
- A workshop was organized on "Goods and Services Tax in India" by Department of B.Com. In the month of February.
- A plantation drive was conducted by B.Ed., M.Ed. and B.Com. Students on Republic Day. Students planted various medicinal and flowering plants in college garden.

Prepared By/ Verified By


Dr. Rashmi Sharma
IQAC Coordinātor

Approved By

Dr. Anurag Prakash
Principal



Meeting of Internal Quality Assurance Cell

2019-20


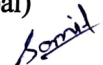




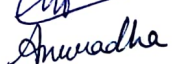

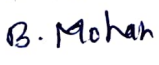
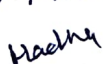
Date: March 7, 2020

Venue: Principal's Cabin

Minutes of meeting

1. Pre university exam to be conducted.
2. Covid - 19 precautions to be followed in premises.
3. Online classes will be arranged in all the courses.
4. Workshop to be organized for teachers to learn on Google tools like Google classroom, Google docs and calendar.

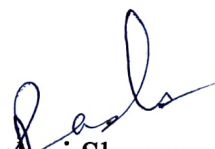
Members attended:

1. Dr. Anurag Prakash (Principal) 
2. Mr. Somil kumar Kushwaha 
3. Dr. Rashmi Sharma (Coordinator IQAC) 
4. Ms. Shradha Srivastava 
5. Mr. Sandeep Kumar Verma 
6. Mr. Manjeet Singh 
7. Ms. Anuradha Dang 
8. Mr. Nagendra Kushwaha 
9. Mr. Brij Mohan 
10. Ms. Madhu Singh 

Action Taken Report:

- Online classes were arranged of B.Ed. M.Ed. & B.Com. through Gmeet and Zoom Platform.
- Webinars were arranged on Gmeet and Zoom Platform without any registration fee.
- Covid-19 precautions were followed as per govt. guidelines.
- Online examinations were conducted.

Prepared By/ Verified By


Dr. Rashmi Sharma
IQAC Coordinator

Approved By


Dr. Anurag Prakash
Principal



MINUTES OF MEETING IQAC








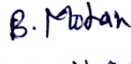

2020-21

Date: 02.07.2020
Venue: Online

Agenda:

1. Continue the teaching through online mode.
2. Preparing Academic calendar for the new session.
3. Organizing stress related workshop.
4. Practice -in - teaching to be conducted.
5. Plantation Drive will be conducted.
6. World Smile Day will be celebrated.

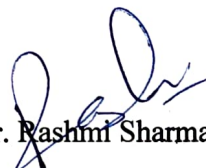
Members attended:

1. Dr. Anurag Prakash (Principal) 
2. Mrs. Beena (Manager) 
3. Dr. Rashmi Sharma (Coordinator IQAC)
4. Ms. Shraddha Srivastava 
5. Mr. Sandeep Kumar Verma 
6. Mr. Manjeet Singh 
7. Ms. Prapti Dixit 
8. Mr. Nagendra Kushwaha 
9. Mr. Brij Mohan 
10. Ms. Madhu Singh 

Action taken Report:

1. The online classes were conducted successfully.
2. Academic calendar prepared for the new session.
3. A workshop related with mental health and stress management was organized.
4. Practice –in – teaching was conducted through online mode (Simulation Teaching).
5. Plantation activity was conducted on 25 by the students of B.Ed. and M.Ed. as per requirement of their syllabus.
6. Covid vaccination camp was held on 2th September for students of all courses, teachers, and staff members and for locals also who were not vaccinated so far.
7. World Smile Day was celebrated on students made cut out of different expression of happiness and Dr. Rashmi Sharma told them very useful tips to remain happy and to keep calm even in the adverse situations.




Dr. Rashmi Sharma
(Coordinator IQAC)





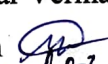
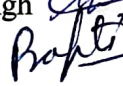

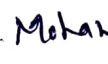
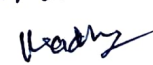
MINUTES OF MEETING IQAC

Date: 02.11.2020
Venue: - Online

Agenda:

1. Continue the teaching through online mode.
2. Professional and personal development of Teachers and faculty members.
3. Awareness camp for prevention of Corona virus.

Members attended:

1. Dr. Anurag Prakash (Principal) 
2. Mrs. Beena (Manager) 
3. Dr. Rashmi Sharma (Coordinator IQAC)
4. Ms. Shraddha Srivastava 
5. Mr. Sandeep Kumar Verma 
6. Mr. Manjeet Singh 
7. Ms. Prapti Dixit 
8. Mr. Nagendra Kushwaha 
9. Mr. Brij Mohan B. Mohan 
10. Ms. Madhu Singh 

Action taken Report:

1. The online classes were conducted successfully.
2. Webinars were conducted for professional development of teachers and staff members.
3. A lecture on prevention and precaution from Corona virus was conducted

Principal



Dr. Rashmi Sharma

(Coordinator IQAC)

MINUTES OF MEETING IQAC









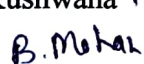

Date: 02.03.2021

Venue: Online

Agenda:

1. Review of all the online classes
2. Online internal exams to be conducted.
3. Online viva-voce to be conducted.
4. Taking the feedback of the online classes.
5. Observing the birthday celebration of personality of National importance.

Members attended:

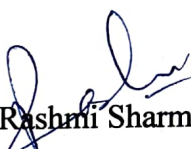
1. Dr. Anurag Prakash (Principal) 
- 2. Mrs. Beena (Manager) 
3. Dr. Rashmi Sharma (Coordinator IQAC) 
4. Ms. Shraddha Srivastava 
5. Mr. Sandeep Kumar Verma 
6. Mr. Manjeet Singh 
7. Ms. Prapti Dixit 
8. Mr. Nagendra Kushwaha 
9. Mr. Brij Mohan 
10. Ms. Madhu Singh 

Action taken Report:

1. Review of online classes was done. The recorded online classes were checked on random basis. Suggestions for the improvement were given to individual teachers.
2. Internal exams were conducted successfully through Google form.

3. Online viva-voce was conducted successfully.
4. Feedback form was provided online to get the feedback from all the stakeholders. The quality of online classes were improved and recorded lectures were provided to the students
5. Ambedkar Jayanti was celebrated and a guest lecture was organized in an online mode.




Dr. Rashmi Sharma
(Coordinator IQAC)

MINUTES OF MEETING IQAC

2021-22


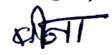





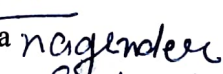
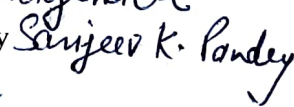
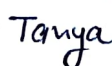
Date: 02.07.2021

Venue: Online

Agenda:

1. Preparing Academic calendar for the new session.
2. Proper sanitization of the college and installing sanitizing machines in the college.
3. Classes to be conducted through online as well as offline mode.
4. Focus on certificate courses.
5. Teacher's day will be celebrated.
6. A programmer will be conducted on "Hindi Divas"
7. Each department will prepare a programmed to perform on Gandhi Jayanti.

Members attended:


1. Dr. Anurag Prakash (Principal) 
2. Mrs. Beena (Manager) 
3. Ms. Manmeet Kaur (Coordinator IQAC) 
4. Ms. Shraddha Srivastava 
5. Mr. Sandeep Kumar Verma 
6. Mr. Manjeet Singh 
7. Ms. Prapti Dixit 
8. Mr. Nagendra Kushwaha 
9. Mr. Sanjeev Kumar Pandey 
10. Ms Tanya Grover 

Action taken Report:

1. Academic calendar prepared for the new session.
2. Sanitization of the college
3. Teachers took the classes through online as well as offline mode
4. Two new certificate courses were introduced.
5. A program was kept in college seminar hall for the celebration of teacher's day and after that a lunch was arranged in Hotel Terrace for all faculty Members and staff.

6. A program was conducted on Hindi Divas where students of B.A., B.Ed. B.Com. and M.Ed. participated with great enthusiasm.
7. On the occasion of Gandhi Jayanti Students of each department performed play songs and speeches.




Dr. Rashmi Sharma
(Coordinator IQAC)

MINUTES OF MEETING IQAC

Date: 03.11.2021
Venue: Online

Agenda:

1. Co-curricular activities to be conducted with all the precautions of social distancing.
2. Faculty Development Programme to be organized.
3. Awareness camp for prevention of Corona virus.

Members attended:

1. Dr. Anurag Prakash (Principal) *[Signature]*
2. Mrs. Beena (Manager) *[Signature]*
3. Dr. Rashmi Sharma (Coordinator IQAC)
4. Ms. Shraddha Srivastava *[Signature]*
5. Mr. Sandeep Kumar Verma *[Signature]*
6. Mr. Manjeet Singh *[Signature]*
7. Ms. Prapti Dixit *[Signature]*
8. Mr. Nagendra Kushwaha *[Signature]*
9. Ms. Saumya Dwivedi *[Signature]*
10. Ms. Sandhya Mishra *[Signature]*

Action taken Report;

1. Various activities were conducted successfully.
2. Faculty Development programme was organized.
3. Distribution of masks n sanitizers in villages.



[Signature]
Dr. Rashmi Sharma
(Coordinator IQAC)

MINUTES OF MEETING IQAC

Date: 05.03.2022

Venue: Online

Agenda:

1. Review of certificate courses.
2. Offline internal exams to be conducted.
3. New certificate courses to be introduced.
4. Feedback from the students to be taken.
5. Birth anniversary of leaders of National Importance will be celebrated with enthusiasm.

Members attended:


1. Dr. Anurag Prakash (Principal) *anurag*
2. Mrs. Beena (Manager) *beena*
3. Dr. Rashmi Sharma (Coordinator IQAC) *Rashmi*
4. Ms. Shraddha Srivastava *shraddha*
5. Mr. Sandeep Kumar Verma *SK*
6. Mr. Manjeet Singh *Manjeet*
7. Ms. Prapti Dixit *Prapti*
8. Mr. Nagendra Kushwaha *nagendra*
9. Ms. Saumya Dwivedi *Saumya Dwivedi*
10. Ms. Madhu Singh *madhu*

Action taken Report:

1. Feedback from the teachers and the students was taken regarding certificate courses.
2. Offline examinations conducted successfully
3. Designing of the curriculum of new certificate courses initiated.
4. Feedback form was provided to get the feedback from all the stakeholders.
5. Ambedkar Jayanti was celebrated with a seminar on Dr. Ambedkar's Life and struggle was conducted on 14 April.
6. Aurobindo's birth anniversary was celebrated.

7. Buddha Purnima was observed by distributing Kheer & A seminar was also conducted and 3 days' program was organized.




Dr. Rashmi Sharma
(Coordinator IQAC)